



**This coversheet can only be submitted via fax (number listed below)  
or mail (address at the top of the form). We cannot accept it by  
email.**

**Notary Fax: 503-986-2300**

Method of payment:

MasterCard

Visa

Discover

American Express

CREDIT CARD NUMBER:

EXPIRATION DATE:

Cardholder Name:

Billing Address: City,

State, Zip Code:

Name of Applicant:

**Things to Remember when Submitting an Oath of Office:**

- Your commission name must be your full legal name and match your identification. This includes middle names spelled out.
- If your commission name does not match the name on your identification, you will need to reapply and start the process again.
- Do not modify your oath of office by making changes to your commission name.
- When you sign your oath of office, it must also match the signature on your identification.
- You are not allowed to notarize your own oath.
- The notary that notarizes your oath must administer the verbal oath of office.