

Remote Online Notary Training

HELP



If you experience technical difficulties, contact the Notary Team at NotarySeminar.SOS@sos.oregon.gov. DO NOT contact Workday technical support.

Training Link

<https://workdaylearning.dasapp.oregon.gov/>

Important Tips

- You may have to allow pop ups in your browser.
- Be sure to press the Mark Complete button after each module.
- You may want to use headphones or turn your volume up during the training.
- **You will have to log in to Workday again after you watch each of the modules.**

Create Account

Department of Administrative Services > [Employee resources and state workforce](#) > Workday Learning

Oregon state government's source for guidance and services related to human resources and the state workforce.

Workday Learning

Log in to Workday

INSTRUCTIONAL DOCUMENTS

- [Workday instructions for Learning](#)

DEMONSTRATIONS

- [Learning in Workday: Finding and Taking Your Courses](#)

RESOURCES

- [Role description](#)
- [WDL training flyer](#)
- [WDL Vocabulary](#)
- [Workday Helpdesk Support Page](#)
- [Workday Oregon](#)

FEATURED LINKS

- [Create Extended Enterprise Account](#)
- [iLearn Transcript Request Form](#)
- [Browser support](#)

Remote Online Notary Training

Select State of Oregon in the affiliation field.

Register

Create a Workday Learning account or [Log In](#) to Workday

First Name*

Middle Name / Initial

Last Name*

Email Address*

Confirm Email Address*

Phone Number*

State of Oregon

*** Required**

[Register](#)

When creating your account, select the affiliation for the agency that is **providing** the training you need to take. Here you can find step-by-step [instructions](#) for creating your account, start at step 2. If you do not see the agency listed or you are unsure which agency is providing the training, select State of Oregon.

Please notice that if you already have [Workday Oregon](#) account then you do not need to register here.

You will receive three emails.

1. Email validation
2. Your Username
3. Your temporary password

Log into your account using your username and temporary password. You will need to identify challenge questions.

Password Challenge Questions

You can change your challenge questions and answers by choosing a new question and providing an answer that you will remember.

Select the First Security Challenge Question *

New Answer *

Select the Second Security Challenge Question *

New Answer *

Select the Third Security Challenge Question *

New Answer *

Select the Fourth Security Challenge Question *

New Answer *

[OK](#) [Cancel](#)


Select Learning

Welcome

It's Monday, July 11, 2022




Timely Suggestions

Here's where you'll get updates on your active items.



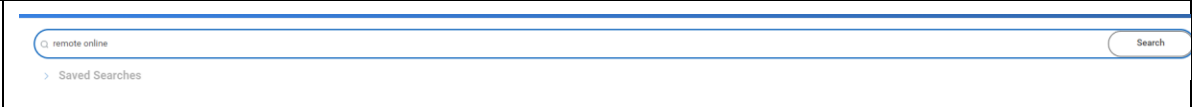
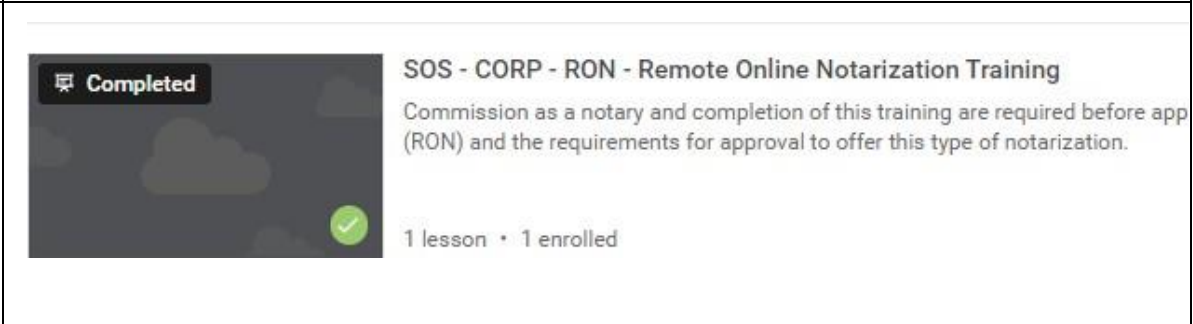

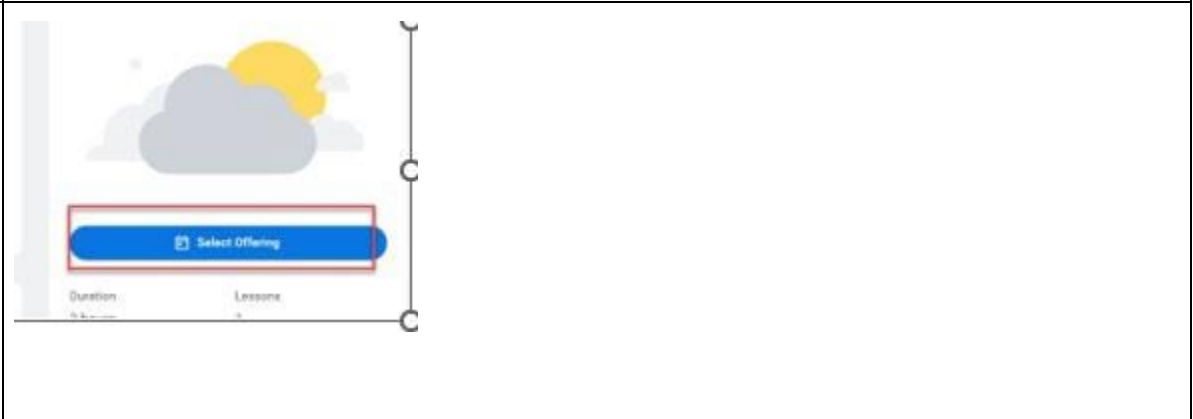



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System Status: Your Implementation tenant will be unavailable for a maximum of 12 hours during the next Weekly Service Update; starting on Friday, July 15, 2022 at 6:00 PM Pacific Time (Los Angeles) (GMT-7) until Saturday, July 16, 2022 at 6:00 AM Pacific Time (Los Angeles) (GMT-7).

Your Top Apps

-  [Helpful Links](#)
-  [Learning](#)
-  [Favorites](#)

Remote Online Notary Training

Search for Training	 <p>What will you learn today?</p> <p> Browse Learning Find the training you need to take.</p> <p>Browse Learning Content →</p>
Search Remote Online in the search field.	 <p>remote online Search</p> <p>> Saved Searches</p>
Select the SOS – CORP – Remote Online Notarization Training	 <p> Completed</p> <p>SOS - CORP - RON - Remote Online Notarization Training Commission as a notary and completion of this training are required before app (RON) and the requirements for approval to offer this type of notarization.</p> <p>1 lesson • 1 enrolled</p> <p>Select Offering</p> <p>Duration: 0:00:00 Lessons: 1</p>
Select Offering	 <p></p> <p>Select Offering</p> <p>Duration: 0:00:00 Lessons: 1</p>

Remote Online Notary Training

Start the offering and then Select Submit

SOS - CORP - RON - Remote Online Notarization Training

Commission as a notary and completion of this training are required before application to the Secret this type of notarization.

Lessons 1 item

Lesson

Remote Online Notarization



enter your comment

Submit

Cancel

Select Submit

Then Select Done on the next screen

Lessons 1 item

Lesson

SOS Notary Basics Webinar



enter your comment

Done

Submit

Cancel

Select Start Course

SOS - CORP - RON - Remote Online Notarization Training

Commission as a notary and completion of this training are required before application to the Secretary of State for approval to offer remote online notarization (RON). This training provides an overview of the process of remote online notarization (RON) and the requirements for approval to offer this type of notarization.

Lessons in This Course

Additional Course Details



Start Course

NOT STARTED

Remote Online Notary Training

Once the trainer marks the training as complete. Within 1 business day.

Select LRN | Learning Certificates

The screenshot shows a 'Links' menu with an upward arrow icon. The first item, 'LRN | Learning Certificates ...', is highlighted with a red rectangular box. Below it are 'LRN | My Learning and Trai...' and 'Add Training'. In the background, a 'Required for Y' banner is visible, along with a 'DUE Fri, Dec 30, :...' notification.

Select OK

The screenshot shows a dialog box titled 'LRN | Learning Certificates for Export'. It contains several input fields: 'Worker:' (with a redacted value), 'Extended Enterprise Learner:', 'Learning Content:', 'Completed Date (from):' (01/01/2021 12:00:00 AM), and 'Completed Date (to):' (07/12/2022 12:00:00 AM). Below these is a 'Filter Name' input field, a 'Manage Filters' link, a 'Save' button, and '0 Saved Filters'. At the bottom, there are 'OK' and 'Cancel' buttons, with the 'OK' button highlighted by a red rectangular box.

Remote Online Notary Training

Select Print.

1 item

Name	Company	Title
[REDACTED]	Secretary Of State	SOS - COR

Name - Click to sort/filter

Print