



**Oregon Secretary of State
Archives Division**

PERMANENT FILING

For internal agency use only.

Agency and Division Name: _____

Administrative Rules Chapter Number: _____

Rules Coordinator _____

Email _____ Telephone _____

Filing Contact Name _____

Address _____

Email _____ Telephone _____

Filing caption: _____

[15 words or less to describe what is happening with entire filing, this caption follows all notices & subsequent filings. ORS 183.335(2)(a)(A)] [This is the same caption as used on the notice filing.]

Agency Approved Date: [_____] *[This is the date the entity approves the rules for filing in OARD.]*

Effective Date: [_____]

Rulemaking Notice Filing Date: [_____] *[This is the date the Notice of Proposed Rulemaking was filed with SOS, if more than one Notice was filed, choose the appropriate one.]*

Rulemaking Action

[List each rule number separately (000-000-0000) below. Attach proposed, final version (no-tracked changes) rule text for each rule at the end of this filing document. Track changes can be kept separate from this filing document for record retention purposes. This is the area to list the rules based on the action happening to the rules.]

Adopt: *[List new rule numbers here]*

Amend: *[List rule numbers being amended here]*

Repeal: *[List rule numbers for rules no longer needed, relevant, etc. being permanently repealed here]*

Renumber: *[List rule numbers that are being moved to a new rule number here. Rules being renumbered can be moved to another division or chapter as well as within the same chapter or division. No changes are allowed other than the rule number.]*

Is there an attachment to include with the rule or filing? Yes or No

[This is a required answer in OARD on the rule maintenance page.]

Permanent Rule Language

[Final Draft of Rule Language to be filed. The exact rule language may be listed below or in a different document as the agency wishes. The Rules Coordinator will copy/paste from this language into OARD for rulemaking. This must be 100% correct. If multiple rules are being filed, follow the same layout below for each individual rule. This document can be used in addition to documents created within a program or division. This is not required but is provided as a tool to use for filing if it works for you.]

Rule Number:

RULE SUMMARY: *[Include a summary for each rule included in this filing. These summaries can be the same as the summaries included on the notice filing. These summaries are included in each rule within OARD. Example: OAR 483-123-1234 amends eligibility requirements for shoe wearing benefits within creeks.]*

Rule Language to be filed: *(Insert final rule language to be filed here. No tracked changes or formatting other than bold or italic rule text.)*