

Oregon State Archives

Records Retention Schedule

Edition: August 2023

Schedule Number: 2023-0004

Agency: Psychiatric Security Review Board

Program Description

The Psychiatric Security Review Board (PSRB) is a quasi-judicial agency with the task of protecting the public through reviewing the clinical and risk factors of individuals under its jurisdiction. Through full and administrative hearings conducted before the Board on an ongoing basis, appropriate placement for individuals is determined for either OSH or a Secure Adolescent In-Patient Program (SAIP) or alternately in the community on conditional release or discharge. Programs within PSRB oversight include:

- Guilty Except for Insanity (GEI),
- Responsible Except for Insanity (REI),
- Extremely Dangerous Persons with Mental Illness (PSRB Civil Commitment),
- Gun Relief, or
- Sex Offender Classification, Reclassification, and Relief.

Program Records

001 Psychiatric Security Review Board Case Files

Retain 75 years, destroy

State Agency General Records Retention Schedule Records

Includes but is not limited to:

Administrative Records (OAR 166-300-0015)

Financial Records (OAR 166-300-0025)

Systems of Record

ORMS

FileCloud

Agency shared drive