

## About OSBA

The Office of Small Business Assistance (OSBA) was established with the passage of HB 3459 (2013). The Small Business Assistance Team works with businesses who have 100 or fewer employees. The team assists with questions or issues with state and local government agencies. As one of the most robust programs of its kind in the US, the team has grown in direct proportion to need. It now includes an Intake Specialist, Public Outreach Facilitator, and two Advocates. The Small Business Ombudsman oversees the office and its operations. OSBA continuously reaches out across Oregon to Tribes, business leaders and associations, chambers of commerce, and community partners to hear their concerns and collaborate on ways to assist Oregon small businesses.

### Contact Us

[www.oregon.gov/smallbusiness](http://www.oregon.gov/smallbusiness) | 1-844-469-5512 toll-free | [Business.SOS@sos.oregon.gov](mailto:Business.SOS@sos.oregon.gov)

## Help Spread the Word About OSBA

With the release of our 2021 Annual Report, now is the perfect time to share the OSBA with your partners.

### Sample social media posts

[Download share images here.](#)

#### **Post 1**

Caption: Today the Office of Small Business Assistance released their 2021 report about the state of small businesses in Oregon. Read the report and learn more about how OSBA can help your small business: <https://www.oregon.gov/smallbusiness/>

#### **Post 2**

Caption: The Office of Small Business Assistance is an important tool to support businesses just like yours. Learn more about their impressive work here: <https://www.oregon.gov/smallbusiness/>

#### **Post 3**

Caption: In their new report, the Office of Small Business Assistance details how they're constantly connecting small businesses like yours with helpful resources. Read the full report here: <https://www.oregon.gov/smallbusiness/>

## Sample Email

Subject: Do you know about the Office of Small Business Assistance?

Partners,

Last year, the Office of Small Business Assistance helped 1,128 businesses break through barriers. And they're available to help you.

The Small Business Assistance Team works with businesses who have 100 or fewer employees. The team assists with questions or issues with state and local government agencies. As one of the most robust programs of its kind in the U.S.

You can read more about their work in [the OSBA 2021 Annual Report](#).

**Get assistance at [www.oregon.gov/smallbusiness](http://www.oregon.gov/smallbusiness) or by phone at 1-844-469-5512 and email [Business.SOS@sos.oregon.gov](mailto:Business.SOS@sos.oregon.gov).**

Sincerely,

Your Organization