

**Minority Voting Materials Task Force
Meeting Agenda
October 16, 2014
10:00-1130, State Capitol Rm 167A
Conference call dial-in 1-888-861-1255, pin code: 95730**

- 1.) Clarification of committee member appointments and voting rights.
- 2.) Quorum rules.
- 3.) Approval of minutes.
- 4.) Chair reappointment to adhere to the voting rules of the committee.
- 5.) Status update on extension date for the committee report deadline.
- 6.) Status update on the additional community member at large and additional outreach to communities.

TOPIC FOR DISCUSSION THIS MEETING:

In this meeting, the committee will review and evaluate the current election materials that are produced in minority languages. We will also examine the process required to produce those materials and the costs involved.

- 7.) Review of the current federal and state laws regarding minority language (Elections staff will present).
- 8.) Presentation of the current materials produced by the Secretary of State's Elections Division in minority languages (Elections staff will present).
- 9.) Needs and costs associated with the production of these materials (Elections staff will present).
- 10.) Review of sample material examples (Committee will review from emailed documents).
- 11.) Brief overview of some other states' experiences with minority language voting materials (Elections staff will present).

After the presentation of this information, the floor will be open for discussion. Discussion should answer:

- (a.) Whether minority language voter materials should be provided on the Internet, in printed form or a combination of the two.
- (b.) Whether minority language voter materials should be published at the state or local level.

The email with this agenda also included a memo from The Presidential Administration on Electoral Administration website summarizing some of the key issues of minority language voting materials. This should help committee members prepare for the meeting. The Elections Division staff is preparing a report to distribute before the meeting.

CONCLUSION OF MEETING

- 12.) Address next meeting time and date.
- 13.) Address the topic of discussion of the next meeting and assign research and presentations accordingly.