

**Office of the Secretary of State**

Kate Brown  
Secretary of State

Brian Shipley  
Deputy Secretary of State



**Audits Division**

Gary Blackmer  
Director

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December 5, 2012

Tim McCabe, Director  
Oregon Business Development Department  
775 Summer Street NE, Suite 200  
Salem, Oregon 97301-1280

Dear Mr. McCabe:

We have completed audit work of selected financial accounts at the Oregon Business Development Department (department) for the year ended June 30, 2012.

This audit work was not a comprehensive audit of the department. We performed this audit work as part of our annual statewide financial audit. The objective of the statewide audit was to express an opinion on whether the financial statements contained in the State of Oregon's Comprehensive Annual Financial Report were fairly presented, in all material respects, in conformity with generally accepted accounting principles.

In planning and performing our audit of the selected financial accounts at the department as of and for the year ended June 30, 2012, in accordance with auditing standards generally accepted in the United States of America, we considered the department's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements of the State of Oregon, but not for the purpose of expressing an opinion on the effectiveness of the department's internal control. Accordingly, we do not express an opinion on the effectiveness of the department's internal control.

We audited the following accounts at the department and determined their fair presentation in accordance with generally accepted accounting principles in relation to the statewide financial statements.

<u>SFMA Account</u>	<u>Description</u>	<u>Audit Amount</u>
<u>GAAP Fund 4006 – Special Public Works Fund</u>		
0931	Loans Receivable	\$ 208,726,712
<u>GAAP Fund 4017 - Water Fund</u>		
0931	Loans Receivable	\$ 94,670,084

GAAP Fund 4018 – Safe Drinking Water

0931                      Loans Receivable    \$ 183,809,125

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management, others within the organization, the Oregon Business Development Commission, and the Infrastructure Finance Authority Board and is not intended to be and should not be used by anyone other than the specified parties.

We appreciate your staff's assistance and cooperation during this audit. Should you have any questions, please contact Michelle Searfus or me at (503) 986-2255.

Sincerely,  
OREGON AUDITS DIVISION

Kelly L. Olson, CPA  
Audit Manager

KLO:MNS:nmj

cc:     Traci Cooper, Chief Financial Officer  
        Phil Johanson, Financial Services Division Manager  
        Oregon Business Development Commission  
        Infrastructure Finance Authority Board  
        Michael J. Jordan, Director, Department of Administrative Services