

# ***SAIF Corporation***

*Financial Statements as of and for the Year  
Ended December 31, 2004, and Independent  
Auditors' Report*

# SAIF CORPORATION

## TABLE OF CONTENTS

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	<b>Page</b>
OVERVIEW OF SAIF CORPORATION FINANCIAL REPORT	1
INDEPENDENT AUDITORS' REPORT	2-3
MANAGEMENT'S DISCUSSION AND ANALYSIS	4-9
FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2004:	
Balance Sheet	10
Statement of Revenues, Expenses, and Changes in Fund Equity	11
Statement of Cash Flows	12-13
Notes to Financial Statements	14-27

## **OVERVIEW OF SAIF CORPORATION FINANCIAL REPORTING (Prepared by SAIF Corporation)**

SAIF Corporation is a public corporation created by an act of the Oregon Legislature. It traces its origins to 1914 when its predecessor organization commenced business.

SAIF is an insurance company authorized to write workers' compensation coverage in Oregon and is a servicing carrier for accounts in the assigned risk pool. SAIF also provides coverage governed by the Longshoremen's and Harbor Workers' Compensation Act, Jones Act and Federal Employers Liability Law.

SAIF Corporation prepares financial statements in conformity with statutory accounting practices, which are prescribed for use in reporting accounting transactions for insurance companies. These practices arise from state laws and from rules adopted by the State Insurance Commissioner and, for Oregon, are the practices promulgated by the National Association of Insurance Commissioners ("NAIC"). Statutory accounting practices are conservative in nature and are designed to protect policyholders and claimants to ensure that, in the event of liquidation, sufficient amounts will have been set aside to provide for the outstanding claims of injured workers and their dependants, whereas generally accepted accounting principles ("GAAP") are based on the going-concern concept and recognizes revenue when earned and expenses when incurred.

At the request of the Oregon Secretary of State's Audits Division, SAIF has prepared the accompanying financial statements in accordance with accounting principles generally accepted in the United States of America. As a component unit of the State of Oregon, SAIF is subject to the pronouncements of the Governmental Accounting Standards Board. Under accounting principles generally accepted in the United States of America as applied to governmental entities, SAIF accounts for its activities as an enterprise fund. Accordingly, SAIF follows the accrual basis of accounting. Revenues are recognized when earned, regardless of when received, and expenses are recognized when incurred, regardless of when paid.

There are significant differences between the statutory statements which SAIF prepares for regulatory and management purposes and the accompanying financial statements. They include:

- Statutory accounting requires the majority of invested assets to be recorded at amortized cost, whereas investments are stated at fair value in the accompanying statements with the corresponding change in the fair value for the year recorded as investment income
- Statutory accounting does not allow the accrual of policyholder dividends until declared by the Board of Directors. Generally accepted accounting principles require the accrual of estimated policyholder dividends
- Cash collateral and collateral due to borrowers for securities lending activity are reflected on the accompanying balance sheet. Statutory accounting does not require the reporting of such items as assets and liabilities
- Acquisition costs, such as commissions and other costs related to acquiring new business, are expensed as incurred for statutory accounting, while under GAAP, they are deferred and amortized to income as premiums are earned or in relation to estimated gross profits
- Statutory accounting requires that certain assets not readily available for the payment of claims be "non-admitted" and removed from the balance sheet. Those assets, such as property and equipment are included on the GAAP financial statements.

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
SAIF Corporation  
Secretary of State Audits Division  
State of Oregon:

We have audited the accompanying balance sheet of SAIF Corporation ("SAIF"), a component of the State of Oregon, as of December 31, 2004, and the related statements of revenues, expenses and changes in fund equity and of cash flows for the year then ended. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the respective financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SAIF's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the respective financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, such financial statements present fairly, in all material respects, the financial position of SAIF as of December 31, 2004, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management Discussion and Analysis that precedes the financial statements is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. This supplementary information is the responsibility of SAIF's management. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit such information and we do not express an opinion on it.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 18, 2005, on our consideration of SAIF's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

*Deloitte & Touche LLP*

August 18, 2005

**SAIF CORPORATION**  
**Management Discussion and Analysis**  
**Unaudited**

Management of SAIF Corporation provides Management's Discussion and Analysis for readers of the Company's financial statements and for inclusion in the State of Oregon Comprehensive Annual Financial Report. This narrative overview and analysis of the financial activities of SAIF Corporation is for the calendar year ended December 31, 2004. Readers are encouraged to consider this information in conjunction with the Company's financial statements and footnote disclosures that follow.

**Overview**

SAIF Corporation is a public corporation created by an act of the Oregon Legislature. It traces its origins to 1914 when its predecessor organization commenced business.

SAIF is an insurance company authorized to write workers' compensation coverage in Oregon and is a servicing carrier for accounts in the assigned risk pool. SAIF also provides coverage governed by the Longshoremen's and Harbor Workers' Compensation Act, Jones Act and Federal Employers Liability Law.

SAIF Corporation prepares financial statements in conformity with statutory accounting practices, which are prescribed for use in reporting accounting transactions for insurance companies. At the request of the Oregon Secretary of State's Audits Division, SAIF has prepared the accompanying financial statements in accordance with accounting principles generally accepted in the United States of America. As a component unit of the State of Oregon, SAIF is subject to the pronouncements of the Governmental Accounting Standards Board. Under accounting principles generally accepted in the United States of America as applied to governmental entities, SAIF accounts for its activities as an enterprise fund.

The Corporation's Board of Directors is appointed by the Governor of the State and consists of Oregon business and community leaders, three of which represent SAIF policyholders, not otherwise in the employ of the Company. The mission of SAIF Corporation is "to make insurance available to as many Oregon employers as inexpensively as may be consistent with the overall integrity of the Industrial Accident Fund... and sound principles of insurance." ORS 656.752.

SAIF fulfills its mission by continuing to make workers' compensation insurance available to a greater number of policyholders at a lower premium rate. The Company's market share, based on direct earned premium in the State of Oregon, increased from 41.9% for 2003 to 44.2% for 2004. Rising medical cost continued to be a challenge faced during the year.

**Condensed Financial Information**  
**(In thousands)**  
**(Unaudited)**

	<u>December 31,</u>		<u>Increase</u>
	<u>2004</u>	<u>2003</u>	<u>(Decrease)</u>
<b>ASSETS</b>			
CURRENT ASSETS:			
Cash and cash equivalents	\$ 243,988	\$ 116,227	\$ 127,761
Investments	2,790,555	2,645,915	144,640
Securities lending cash collateral	800,101	471,338	328,763
Accounts and interest receivable	184,807	166,092	18,715
Receivable for securities sold	6,682	130,617	(123,935)
Other assets	1,381	987	394
	<u>4,027,514</u>	<u>3,531,176</u>	<u>496,338</u>
Total current assets			
NONCURRENT ASSETS—Land, buildings, property, and equipment	<u>22,485</u>	<u>23,630</u>	<u>(1,145)</u>
TOTAL ASSETS	<u>\$ 4,049,999</u>	<u>\$ 3,554,806</u>	<u>\$ 495,193</u>
<b>LIABILITIES AND FUND EQUITY</b>			
CURRENT LIABILITIES:			
Reserve for loss and loss adjustment expenses	\$ 202,011	\$ 167,328	\$ 34,683
Unearned premiums	60,768	53,778	6,990
Accounts and interest payable	33,550	34,969	(1,419)
Due to brokers for security purchases	1,163	51,952	(50,789)
Obligations under securities lending	800,101	471,338	328,763
Other liabilities and deposits	46,670	46,256	414
	<u>1,144,263</u>	<u>825,621</u>	<u>318,642</u>
Total current liabilities			
NONCURRENT LIABILITIES—Reserve for loss and loss adjustment expenses	<u>2,344,082</u>	<u>2,171,470</u>	<u>172,612</u>
Total liabilities	<u>3,488,345</u>	<u>2,997,091</u>	<u>491,254</u>
FUND EQUITY	<u>561,654</u>	<u>557,715</u>	<u>3,939</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 4,049,999</u>	<u>\$ 3,554,806</u>	<u>\$ 495,193</u>

	<u>December 31,</u>		<u>Increase</u>
	<u>2004</u>	<u>2003</u>	<u>(Decrease)</u>
<b>OPERATING REVENUES:</b>			
Net premiums earned	\$ 373,520	\$ 312,051	\$ 61,469
Net investment income	173,280	268,064	(94,784)
Other income	<u>27,996</u>	<u>26,754</u>	<u>1,242</u>
Total operating revenues	<u>574,796</u>	<u>606,869</u>	<u>(32,073)</u>
<b>OPERATING EXPENSES:</b>			
Loss and loss adjustment expenses incurred	477,133	375,725	101,408
Policyholders' dividends	5	1,890	(1,885)
Underwriting expenses	90,699	83,814	6,885
Other expenses	<u>3,020</u>	<u>1,639</u>	<u>1,381</u>
Total operating expenses	<u>570,857</u>	<u>463,068</u>	<u>107,789</u>
<b>OPERATING GAIN</b>	<u>\$ 3,939</u>	<u>\$ 143,801</u>	<u>\$ (139,862)</u>

The unaudited condensed financial information shown above is derived from the audited financial statements for the years ended December 31, 2004, included herein, and 2003, not included herein.

## Management's Discussion and Analysis

### *Financial Position*

At the end of 2004, total assets were \$495.2 million greater than the prior year. Total liabilities increased \$491.3 million for the year, while fund equity increased \$3.9 million.

Significant changes include:

***Cash and Cash Equivalents***—The majority of the Company's cash accounts are made up of short-term investments and funds utilized by external investment managers. Cash and cash equivalents may fluctuate significantly from period to period as the investment managers trade securities or anticipate changing market conditions. At the end of 2003, one of our core bond managers had short-term investments of approximately \$90 million. At the end of 2004, short-term investments totaled \$12.3 million, and a bond manager had \$193.1 million invested in cash equivalents.

***Investments***—At the end of 2004, investments were \$144.6 million greater than the end of 2003. The increase was primarily due to an increase of \$185.1 million in bond investments. During 2004, the Company completed the change in their asset allocation target, which lowered the allocation to equity securities and increased the allocation to bonds. Therefore, the growth in investments, principally from the reinvestment of investment income, has been directed toward bond holdings with no new contributions to equity securities. Also, in order to be in compliance with the Company's approved investment policy, a portion of the equity holdings were disposed during 2004 with the funds from that disposal allocated to the core bond managers. Other items that influenced the increase in bonds were a growing book of business, increased loss reserves, and the absence of policyholder dividend payments. During 2004, the bond market continued to perform relatively well, so the market value adjustment made to the bond holdings was only \$14.0 million less than the amount recorded for 2003.

Equity holdings declined due to the disposal noted above. However, this reduction was partially offset by improvements in the investment markets during 2004 increasing the value of the company's equity holdings \$31.1 million. The Company's BGI Russell 3000 index holdings had a positive return of 12.0% for the year.

***Securities Lending Cash Collateral***—This line item can fluctuate significantly from period to period depending on the amount of investment securities on loan. The amount of securities on loan will vary depending on market conditions and the demand for certain securities in our portfolio.

***Accounts and Interest Receivable***—The amount of premium due to SAIF increased in 2004 primarily because of an increase in our book of business and because of increased amounts due on retrospectively rated policies. During 2004, direct earned premium for SAIF increased 19.1% as Oregon continues to experience a "hard" workers' compensation market. Premiums due on retrospectively rated policies increased approximately \$11.2 million as claims costs increased the State of Oregon policy as well as individual retro accounts.

Other receivable amounts increased somewhat during 2004 primarily because of additional amounts due from the assigned risk pool.

***Receivable for Securities Sold***—The amount receivable for securities sold at the end of 2004 was \$123.9 million less than the prior year due to a decrease in pending security trade settlements.

***Other Assets***—The amount reported for other assets increased 39.9% because of an increase in the amount of deferred acquisition costs. Growth in premium increased the estimate of deferred agent commissions.

**Reserve for Loss and Loss Adjustment Expenses**—Loss reserves increased \$236.4 million or 11.9% during 2004 and loss adjustment expense reserves declined \$29.1 million or 8.3%. The increase in reserves was due to continued growth in the book of business.

Several loss reserve assumptions were refined which produced both favorable and unfavorable loss reserve development. Favorable frequency development on disabling claims allowed the frequency assumption for permanent total disability claims to be lowered from 0.10% to 0.9% of all disabling claims. This had a favorable impact of approximately \$28 million. However, the severity of disabling claims continues to grow leading to a change in assumptions which increased reserves approximately \$57 million.

Loss adjustment expenses developed favorably with a reduction in prior accident year reserves of \$52 million. This positive development was due to increased efficiency of claims processing and due to the incorporation of an alternative method for estimating loss adjustment expense reserves.

**Unearned Premiums**—The amount of unearned premium for 2004 increased \$7.0 million or 13.0% because of the increase in premium due and earned premium noted above.

**Accounts and Interest Payable**—The decrease in this line item is due to a decline in the amount of policyholder credits on accounts with stipulated billings and a decrease in the unclaimed property payable to the Oregon Department of State Lands.

**Due to Brokers for Security Purchases**—The amount payable for pending settlement of investment purchases can fluctuate significantly from period to period depending on the amount of investment activity near the end of the period.

**Obligations Under Securities Lending**—This line item can fluctuate significantly from period to period depending on the amount of investment securities on loan. The amount of securities on loan will vary depending on market conditions and the demand for certain securities in our portfolio.

## **Operations**

Significant changes in revenues and expenses includes:

**Net Premiums Earned**—Net premium earned for 2004 was \$61.5 million or 19.7% greater than 2003. New sales were \$30.2 million (standard premium) for the year compared to competitive losses of \$3.7 million and non-renewals of \$1.7 million (does not include mid-term cancellations). The retention rate for 2004 was 98.9%. Also, as SAIF continues to write more business with greater risk, the average weighted rate tier of the total book of business continues to increase and produce higher premium amounts.

**Net Investment Income**—Net investment income for 2004 was \$94.8 million less than the amount recorded for 2003 because of a reduction in the market value adjustment for invested assets. Unrealized gains recorded for 2004 were \$135.9 million less than the unrealized gains recorded for 2003.

**Loss and Loss Adjustment Expenses Incurred**—Losses incurred for 2004 increased over 2003 because the increase in direct loss reserves was \$124.9 million greater than the prior year. Incurred loss adjustment expenses for 2004 were \$29.4 million less than 2003 because of the reduction on loss adjustment expense reserves noted above.

**Policyholders' Dividends**—No dividends were declared in 2004. In 2003, an accrual of approximately \$1.9 was made for undeliverable dividends that were turned over to the Oregon Department of State Lands during 2004.

*Underwriting Expense*—This line increased because of growth in premium assessment and commission expenses associated with the growth in premium income, the accrual of a court fine, and general operating expense increases.

*Other Expenses*—The increase in this line is due to additional bad-debt expenses.

### **Other Required Supplementary Information**

At less than 1% of total assets, SAIF's capital assets are minimal, consisting of office buildings primarily occupied by the Company and computer and office equipment. There were no significant changes in capital assets during the year. There are no significant commitments outstanding for capital assets.

Other than accounts payable and amounts due for investment purchases, SAIF has no debt and there are no plans to issue debt.

SAIF develops an annual operating budget for planning and control purposes. It is reviewed and approved by the Board of Directors and monitored closely by management and the Board.

# SAIF CORPORATION

## BALANCE SHEET

AS OF DECEMBER 31, 2004

(In thousands)

### ASSETS

#### CURRENT ASSETS:

Cash and cash equivalents	\$ 243,988
Investments	2,790,555
Securities lending cash collateral	800,101
Accounts and interest receivable	184,807
Receivable for securities sold	6,682
Other assets	1,381
Total current assets	<u>4,027,514</u>

#### NONCURRENT ASSETS:

Land	2,922
Buildings, property, and equipment	46,422
Less accumulated depreciation and amortization	<u>(26,859)</u>
Total noncurrent assets	<u>22,485</u>

TOTAL \$4,049,999

### LIABILITIES AND FUND EQUITY

#### CURRENT LIABILITIES:

Reserve for loss and loss adjustment expenses	\$ 202,011
Unearned premiums	60,768
Accounts and interest payable	33,550
Due to brokers for security purchases	1,163
Obligations under securities lending	800,101
Due to other governments	5,326
Other liabilities and deposits	38,658
Compensated absences payable	2,686
Total current liabilities	1,144,263

NONCURRENT LIABILITIES—Reserve for loss and loss adjustment expenses

2,344,082

Total liabilities

3,488,345

#### FUND EQUITY:

Invested in capital assets	22,485
Restricted for workers' compensation	539,169
Total fund equity	<u>561,654</u>

TOTAL \$4,049,999

See notes to financial statements.

# SAIF CORPORATION

## STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND EQUITY FOR THE YEAR ENDED DECEMBER 31, 2004

(In thousands)

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### OPERATING REVENUES:

Net premiums earned	\$ 373,520
Net investment income	173,280
Other income	<u>27,996</u>

Total operating revenues 574,796

### OPERATING EXPENSES:

Loss and loss adjustment expenses incurred	477,133
Policyholders' dividends	5
Underwriting expenses	90,699
Other expenses	<u>3,020</u>

Total operating expenses 570,857

OPERATING GAIN 3,939

FUND EQUITY—Beginning of year 557,715

FUND EQUITY—End of year \$ 561,654

See notes to financial statements.

# SAIF CORPORATION

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2004 (In thousands)

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### CASH FLOWS FROM OPERATING ACTIVITIES:

Premiums collected net of reinsurance	\$ 361,078
Loss and loss adjustment expenses paid	(269,838)
Underwriting expenses paid	(90,700)
Policyholder dividends paid	(5)
Other receipts	<u>27,871</u>

Net cash provided by operating activities 28,406

### CASH FLOWS FROM INVESTING ACTIVITIES:

Purchases of investments	(3,023,742)
Proceeds from sales and maturities of investments	3,008,302
Interest received on investments and cash balances	115,613
Interest income received from securities lending	8,751
Interest expense paid for securities lending	<u>(7,910)</u>

Net cash provided by investing activities 101,014

### CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:

Acquisition of capital assets	(1,777)
Proceeds from disposition of capital assets	<u>118</u>

Net cash used in capital and related financing activities (1,659)

NET INCREASE IN CASH AND CASH EQUIVALENTS 127,761

CASH AND CASH EQUIVALENTS—Beginning of year 116,227

CASH AND CASH EQUIVALENTS—End of year \$ 243,988

(Continued)

# SAIF CORPORATION

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2004 (In thousands)

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### RECONCILIATION OF OPERATING GAIN TO NET CASH PROVIDED BY OPERATING ACTIVITIES:

Operating gain	\$ 3,939
Adjustments to reconcile operating gain to net cash provided by operating activities:	
Depreciation and amortization	2,230
Bad debt expense	2,499
Investment income reported as operating revenue	(173,280)
Net changes in assets and liabilities:	
Accounts and interest receivable—net	(18,566)
Other assets	(394)
Reserve for loss and loss adjustment expenses	207,295
Unearned premiums	6,990
Accounts and interest payable	(2,722)
Due to other governments	537
Other liabilities and deposits	350
Compensated absences payable	(472)
Total adjustments	<u>24,467</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>\$ 28,406</u>

See notes to financial statements.

(Concluded)

# SAIF CORPORATION

## NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2004

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### 1. DESCRIPTION OF BUSINESS & REGULATORY ENVIRONMENT

SAIF Corporation (“SAIF”) is a public corporation created by an act of the Oregon Legislature. It traces its origins to 1914, when its predecessor organization commenced business.

SAIF is an insurance company authorized to write workers’ compensation coverage in Oregon and is a servicing carrier for accounts in the assigned risk pool. SAIF also provides coverage governed by the Longshoremen’s and Harbor Workers’ Compensation Act, Jones Act and Federal Employers Liability Law. SAIF’s Board of Directors is appointed by the Governor of the State of Oregon (the “State”) and consists of Oregon business and community leaders, not otherwise in the employ of SAIF.

SAIF writes business on a direct basis and through agents. Premiums written on a direct basis were 29.3% of standard premium during 2004.

The Department of Consumer and Business Services (“DCBS”) enforces workers’ compensation laws under Oregon Revised Statutes (“ORS”). Under the reporting requirements of the State of Oregon, DCBS, Insurance Division, SAIF’s calculated minimum surplus amount on the statutory basis of accounting is \$318.1 million. At December 31, 2004, the statutory surplus of SAIF exceeded the minimum requirements.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Basis of Accounting**—At the request of the Oregon Secretary of State’s Audits Division, SAIF has prepared the accompanying financial statements in accordance with accounting principles generally accepted in the United States of America for governmental entities. As a component unit of the State of Oregon, SAIF is subject to the pronouncements of the Governmental Accounting Standards Board. Under accounting principles generally accepted in the United States of America as applied to governmental entities, SAIF accounts for its activities as an enterprise fund. Accordingly, SAIF follows the accrual basis of accounting. Revenues are recognized when earned, regardless of when received, and expenses are recognized when incurred, regardless of when paid.

In accordance with Governmental Accounting Standards Board (“GASB”) Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting*, SAIF only follows Statements of the Financial Accounting Standards Board issued prior to November 30, 1989.

**Investments**—SAIF reports certain investments at fair value in the balance sheet and recognizes the corresponding change in the fair value of investments in the year in which the change occurs as investment income. The custodial agent determines the fair value of debt and equity securities, using recognized pricing services or prices quoted by one or more independent brokers. Equity securities traded on a national exchange are valued at the last reported sales price. Debt securities are generally valued at the midpoint between the bid and asked prices.

A small percentage of debt securities cannot be priced in this manner, and for these, a similar “benchmark” security is used. The benchmark has a coupon rate and maturity date comparable to the debt security being valued, and its market risk is similar considering current market conditions. Investments in leveraged buyouts representing private securities are valued at cost, or at fair market value as estimated by a recognized pricing service if a significant event has occurred which affects the value of the investment and warrants an adjustment to cost. Investments in leveraged buyouts representing publicly traded securities are stated at the quoted market price adjusted for a reasonable illiquidity discount and are reported as Other Invested Assets in Note 3. Mortgage loans on real estate and state agency loans are stated at the unpaid principal balance.

Realized investment gains and losses are determined using the specific identification method and are included as a component of net income upon the maturity or disposition of the investment. The calculation of realized gains and losses is independent of the calculation of the net change in the fair value of investments. Realized gains and losses on investments held in more than one fiscal year and sold in the current year may have been recognized as a change in the fair value of investments reported in prior years. The net change in the fair value of investments during 2004 was a \$17.9 million gain. This takes into account all changes in fair value (including purchases and sales) that occurred during the year. The net unrealized gain on investments at December 31, 2004 was \$122.2 million.

**Cash and Cash Equivalents**—SAIF places its temporary cash investments with the Oregon Short Term Fund. The Oregon Short Term Fund is a cash and investment pool that operates as a demand deposit account. As a result, SAIF’s investment is not impacted by changes in the market value of the Oregon Short Term Fund. By statute, the Oregon Short Term Fund may hold securities with maturities no greater than three years. The average maturity of the Oregon Short Term Fund as of December 31, 2004 was 160 days.

Oregon’s State Treasurer employs the services of three external investment managers to manage SAIF’s funds, one that manages a convertible bond portfolio and two that manage fixed income portfolios. The cash balances of the convertible bond manager are invested in the SSgA Money Market Fund, and the cash balances of the fixed income managers are invested in the SSgA Prime Money Market Fund. These funds seek to maximize current income while maintaining a stable \$1.00 unit value by investing in high-quality, short maturity securities. The average maturity of the SSgA Money Market Fund as of December 31, 2004 was 29 days. The average maturity of the SSgA Prime Money Market Fund as of December 31, 2004 was 30 days.

**Concentrations of Credit Risk**—Financial instruments, which potentially subject SAIF to concentrations of credit risk, consist principally of temporary cash investments and debt securities. SAIF places its investment securities with high-credit quality financial institutions and limits the amounts of credit exposure to any one financial institution. Concentrations of credit risk with respect to investments in debt securities are limited due to the large number of such investments and their distribution among U.S. government bonds, many different industries and geographic regions.

**Property and Equipment**—Property and equipment are stated at cost, less accumulated depreciation. Maintenance, repairs and minor renovations are charged to expense as costs are incurred. Upon retirement or sale, any resulting gain or loss is included as a component of net income. Property and equipment is capitalized and depreciated using the straight-line method over the estimated useful lives of the assets as follows:

	Capitalization Threshold	Useful Life
Buildings and improvements	All	30–40 years
Furniture, equipment, and machinery	\$0–\$2,000	3–7 years
Data processing software	\$500,000	3 years

Land, property, and equipment activity for the year ended December 31, 2004 was as follows (dollars in thousands):

	Beginning Balance	Additions	Disposals	Ending Balance
Land	\$ 2,922	\$ -	\$ -	\$ 2,922
Buildings and improvements	25,447			25,447
Equipment	13,659	802	(2,529)	11,932
Data processing software	<u>8,626</u>	<u>975</u>	<u>(558)</u>	<u>9,043</u>
Totals at historical cost	<u>50,654</u>	<u>1,777</u>	<u>(3,087)</u>	<u>49,344</u>
Less accumulated depreciation for:				
Buildings and improvements	(8,251)	(722)		(8,973)
Equipment	(11,503)	(919)	2,425	(9,997)
Data processing software	<u>(7,270)</u>	<u>(619)</u>		<u>(7,889)</u>
Total accumulated depreciation	<u>(27,024)</u>	<u>(2,260)</u>	<u>2,425</u>	<u>(26,859)</u>
Land, property, and equipment—net	<u>\$ 23,630</u>	<u>\$ (483)</u>	<u>\$ (662)</u>	<u>\$ 22,485</u>

Depreciation and amortization expense for the year ended December 31, 2004 was \$2.3 million.

**Internally Developed Software**—Internal and external costs incurred to develop internal-use computer software and web sites during the application development stage and infrastructure stage are capitalized; costs incurred during the preliminary project stage and post-implementation/operation stage are expensed as incurred. The threshold for capitalization of internally developed software is set at \$500 thousand.

**Premiums**—Premiums are based on individual employers' reported payroll using predetermined insurance rates based on employee risk classifications and are recognized as income on a pro rata basis over the coverage period. Ceded premiums are recognized consistent with the underlying reinsurance agreement. The portion of premiums that will be earned in the future are deferred and reported as unearned premiums.

Policyholders' premiums due to SAIF are recorded as premiums receivable, net of the allowance for uncollectible accounts. Premiums receivable consists of both billed and unbilled amounts. Unbilled premiums receivable primarily represent an estimate of the difference between amounts earned ratably on installment-billed policies and the amount to be billed on the policy. Unbilled premiums receivable also include estimated billings on payroll reporting policies which were earned but not billed prior to year-end. SAIF uses its historical experience to estimate earned but unbilled amounts which are recorded as premiums receivable. These unbilled amounts are estimates, and while SAIF believes such amounts are reasonable, there can be no assurance the amounts ultimately received will equal the recorded unbilled amounts. The ultimate collectibility of the unbilled premiums receivable can be affected by general changes in the economy and the regulatory environment due to the increased time required to determine the billable amount. SAIF considers these factors when estimating the premium receivable for unbilled premiums. Unbilled premiums receivable at December 31, 2004 were \$71.0 million and are included in accounts and interest receivable.

Certain policyholders are required to remit deposits which represent premium expected to be payable to SAIF at the end of the month following the reporting period (monthly and quarterly), plus one additional month. Deposits are generally in the form of cash, and are recorded in policyholders' premium deposits and included in other liabilities. However, policyholders may pledge surety bonds and securities in lieu of cash deposits.

In addition to its regular premium plans, SAIF offers employers retrospective premium rating plans under which premiums are adjusted annually for up to 4-1/2 years following the plan year based on policyholders' loss experience. Adjustments to the original premiums are paid to or collected from the policyholders six months following the expiration of the policy and annually thereafter for up to 4-1/2 years. The estimate of the net accrued premiums receivable for retrospective rating plans as of December 31, 2004 is as follows (dollars in thousands):

Accrued retrospective premiums receivable	\$ 72,809
Reserve for retrospective rating plans	(26,571)

These amounts are included in the accompanying balance sheet.

**Reserve for Loss and Loss Adjustment Expenses**—The reserve for loss and loss adjustment expenses is generally based on past experience, except for certain awarded claims which are determined on an individual case basis. The liability includes provisions for reported claims, claims incurred but not reported, and claims that are currently closed but which experience indicates will be reopened.

Management believes that the reserve for incurred but unpaid loss and loss adjustment expenses at December 31, 2004 is a reasonable estimate of the ultimate net costs of settling claims and claims expenses incurred. Actual claim costs depend upon such factors as duration of worker disability, medical cost trends, occupational disease and inflation, and other societal and economic factors. As a result, the process used in computing the ultimate cost of settling claims and expense for administering claims is necessarily based on estimates. The amount ultimately paid may be more or less than such estimates. Adjustments resulting from changes in estimates of these liabilities are charged or credited to operations in the period in which they occur (see Note 4).

Currently, SAIF discounts the reserve for known unpaid fatal and permanent total disability losses. SAIF does not discount the reserve for unpaid fatal and permanent total disability loss adjustment expenses. The discount rate used by SAIF is 3.5% at December 31, 2004. Annually, the Board of Directors

reviews the actuarial assumptions and discount rates utilized in determining the liability for such losses. The tabular discounts reflected in the reserve for loss and loss adjustment expenses were \$100.4 million at December 31, 2004.

**Managed Care Organization Fees**—SAIF contracts with managed care organizations (“MCOs”). MCOs manage claims by arranging to provide medical and health care services under capitation agreements. The expense is based on the number of claims accepted and closed at a specific negotiated rate while managed by an MCO. During 2004, claims covered by contracts with MCOs were approximately 87.3% of total claims.

**Premium Deficiency**—At December 31, 2004, no reserve for premium deficiency was required to be recorded. Premium deficiency is based upon an estimate of the amount by which the sum of anticipated claims costs, claims adjustment expenses and maintenance expenses exceeds expected premium income and earnings on investments.

**Policyholders’ Dividends**—Substantially all of SAIF’s business is written under various participating plans wherein a dividend may be returned to the policyholder. Estimated amounts to be returned to policyholders are accrued when the related premium is earned. Dividends may be paid to the extent that a surplus is accumulated from premiums, investment gains or loss reserve reductions. No policyholder dividends were declared in 2004.

**Taxes and Assessments**—The Oregon Department of Justice has determined that SAIF is exempt from federal taxes, because it is an integral part of the State of Oregon and, alternatively, exempt under either or both Sections 501(c)(27)(B) and 115(1) of the Internal Revenue Code.

SAIF is subject to levies by the Oregon Workers’ Compensation Division of the Department of Consumer and Business Services. Such assessments constitute an in-lieu-of-tax relative to premiums. Premium assessments were \$26.3 million, including \$10.3 million of accrued premium assessments, for the year ended December 31, 2004.

**Use of Estimates**—The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

**Current Accounting Pronouncements**—In March 2003, the GASB issued Statement No. 40, *Deposit and Investment Risk Disclosures—an Amendment of GASB Statement No. 3*. This statement establishes and modifies disclosure requirements related to investment risks: credit risk (including custodial credit risk and concentrations of credit risk), interest rate risk and foreign currency risk. This statement also establishes and modifies disclosure requirements for deposit risks: custodial credit risk and foreign currency risk. SAIF implemented this statement for the fiscal year ended December 31, 2004.

In November 2003, the GASB issued Statement No. 42, *Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries*. This statement establishes accounting and financial reporting standards for impairment of capital assets. A capital asset is considered impaired when its service utility has declined significantly and unexpectedly. This statement also clarifies and establishes accounting requirements for insurance recoveries. The requirements of this statement are effective for SAIF’s financial statements for periods beginning after December 15, 2004 (January 1, 2005). SAIF is in the process of determining the impact of this statement on its financial statements.

### 3. CASH, CASH EQUIVALENTS, AND INVESTMENTS

**Cash and Cash Equivalents**—Cash on deposit in state banks is covered by federal deposit insurance or is secured by the State Treasury at a minimum of 25% as required by statutes. Amounts held in the Oregon Short Term Fund are insured or secured by securities held by the State Treasurer or by its agent in the Treasurer’s name. Deposits at the custodian bank are neither collateralized nor insured but are backed by the full faith and credit of the custodian bank.

**Investments**—SAIF’s investment policies are governed by statute and the Oregon Investment Council (“Council”). The State Treasurer (“Treasurer”) is the investment officer for the Council and is responsible for the funds on deposit in the State Treasury. In accordance with Oregon statutes, the investment funds are invested, and the investments of those funds managed, as a prudent investor would do, exercising reasonable care, skill and caution. While the Treasurer is authorized to use demand deposit accounts and fixed-income investments, equity investment transactions must be directed by external investment managers that are under contract with the Council. Further, equity investments are limited to not more than 50% of the monies contributed to the Industrial Accident Fund (SAIF Corporation); however, SAIF’s adopted investment policy as approved by the Council limits equity holdings to 10% of the market value of invested assets.

Cash collateral received in respect of securities loaned is invested in the custodial agent’s short-term fund, an “external investment pool” for purposes of GASB Statement No. 31. SAIF’s participation in this fund is voluntary. The fair value of investments held by this fund is based upon valuations provided by a recognized pricing service. This fund is not registered with the Securities and Exchange Commission, but the custodial agent is subject to the oversight of the Federal Reserve Board and the Massachusetts Commissioner of Banks. The fair value of SAIF’s position in this fund is not the same as the value of the fund’s shares, because unrealized gains and losses on the fund’s investments included in fair value are not distributed to fund participants. No income from this fund was assigned to another fund by the custodial agent during the year.

Bond, mortgage-backed, asset-backed and equity security transactions are recorded on a trade-date basis, generally three business days prior to the settlement date. However, the number of days between trade and settlement dates for mortgage-backed securities can be up to 30 days or longer, depending on the security. Due from brokers for security sales at December 31, 2004 was \$6.7 million. Due to brokers for security purchases at December 31, 2004 was \$1.2 million.

**Custodial Credit Risk for Cash and Cash Equivalents (Deposits)**—Custodial credit risk for deposits is the risk that in the event of a bank failure, SAIF will not be able to recover the value of its deposits or collateral securities that are in possession of an outside party.

SAIF’s cash and cash equivalents total \$244.0 million as of December 31, 2004 and are composed of the following (dollars in thousands):

Repurchase agreement	\$ 193,100
Cash balances	38,592
SSgA money market funds	<u>12,296</u>
Total cash & cash equivalents	<u>\$ 243,988</u>

The cash balances are on deposit in the Oregon Short Term Fund and in SAIF's custodial bank, State Street Bank and Trust Company ("State Street"). The deposits in the Oregon Short Term Fund are secured by investments held by the Oregon State Treasury's custodian bank in the Treasury's name. The cash held by State Street and the cash in the SSgA Money Market Funds (discussed in Note 2) is exposed to custodial credit risk since it was neither collateralized nor insured, but is backed by the full faith and credit of the custodian bank. The repurchase agreement is collateralized by U.S. Government Securities, and the securities are held at State Street.

**Custodial Credit Risk for Investments**—Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, SAIF will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. All of the SAIF investments were insured or registered, or securities held by the State of Oregon or its agent in the State of Oregon's name for SAIF and therefore were not exposed to custodial credit risks.

**Interest Rate Risk**—Interest rate risk is the risk that changes in interest rates of debt investments will adversely affect the fair value of an investment. SAIF does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The following schedule presents the fixed income investments by maturity date. Expected maturities will differ from contractual maturities because borrowers may have the right to call or prepay obligations with or without call or prepayment penalties (dollars in thousands).

	Less than 1 year	1–5 years	6–10 years	More than 10 years	Fair Value
Investment type bonds:					
U.S. Treasury obligations	\$ 7,187	\$ 357,528	\$ 62,235	\$ 85,252	\$ 512,202
U.S. Treasury obligations—TIPS			69,057	69,619	138,676
U.S. Treasury obligations—STRIPS		134		11,276	11,410
U.S. federal agency mortgage securities		27,762	36,922	466,569	531,253
U.S. federal agency debt	19,791	66,095	13,963	23,479	123,328
Corporate bonds	17,332	164,903	226,231	265,417	673,883
Municipal bonds				8,539	8,539
Collateralized mortgage obligations			3,452	118,969	122,421
Asset backed securities		37,296	26,939	18,626	82,861
International debt securities		31,255	66,228	111,369	208,852
	<u>\$ 44,310</u>	<u>\$ 684,973</u>	<u>\$ 505,027</u>	<u>\$ 1,179,115</u>	<u>\$ 2,413,425</u>
Total bonds					
Equity securities:					
Domestic equity securities					\$ 65,225
Russell 3000 pooled equity fund					<u>310,885</u>
Total equity securities					<u>376,110</u>
Other invested assets					<u>841</u>
Mortgage loans on real estate					<u>179</u>
Total investments					<u>\$ 2,790,555</u>

**Credit Risk**—Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. SAIF’s credit risk policy is to maintain a well diversified investment portfolio. Fixed income holdings shall be the largest component of the portfolio. SAIF maintains an overall fixed income portfolio quality of at least “AA-” or higher. A portion of SAIF’s portfolio shall be invested in convertible securities, maintaining a convertible weighted average quality of “BB” or higher. No convertible investment in any one issue shall be in excess of 5% of the outstanding obligations of the issuer. Additionally, the portfolio should be adequately diversified to minimize various risks.

The majority of SAIF debt investments as of December 31, 2004 was rated by Moody’s and Standard & Poor’s which are nationally recognized statistical rating organizations. The following schedule represents the ratings as of December 31, 2004, using the Standard & Poor’s rating scale (dollars in thousands).

Quality Ratings	Investment Type				Total Investments
	Bonds	Equity Securities	Other Invested Assets	Mortgage Loans on Real Estate	
AAA	\$1,564,509	\$ -	\$ -	\$ -	\$1,564,509
AA	45,271	2,997			48,268
A	245,180	10,500			255,680
BBB	400,269	24,309			424,578
BB	69,588	5,409			74,997
B	49,578	18,074			67,652
CCC	12,744				12,744
Unrated	<u>26,286</u>	<u>314,821</u>	<u>841</u>	<u>179</u>	<u>342,127</u>
Fair Value	<u>\$2,413,425</u>	<u>\$376,110</u>	<u>\$841</u>	<u>\$179</u>	<u>\$2,790,555</u>

**Concentration of Credit Risk**—Concentration of credit risk is the risk of loss attributed to the magnitude of a government’s investment in a single issuer. SAIF’s investment policy places a limit on the amount that may be invested in any one issuer. The following specific limitations reflect, in part, the Oregon Investment Council’s current investment philosophy regarding diversification.

- No fixed income investment in any one issue shall be in excess of 5% of the outstanding fixed income obligations of the issuer
- Not more than 3% of the total market value of the SAIF fixed income portfolio shall be invested in fixed income securities of any one issuer, except U.S. Government and agency obligations (no limit) and private mortgage-backed and asset-backed securities which shall be limited to 10% per issuer
- Obligations of other national governments are limited to 10% per issuer.

More than 5% of SAIF’s investments are in FNMA mortgage-backed securities. FNMA mortgage-backed securities comprise 12.2% of SAIF’s total investments as of December 31, 2004.

The amortized cost and fair value of investments at December 31, 2004 are as follows (dollars in thousands):

2004	Amortized Cost	Unrealized Gains	Unrealized Losses	Fair Value
Bonds:				
U.S. Treasury obligations	\$ 509,298	\$ 4,622	\$ (1,718)	\$ 512,202
U.S. Treasury obligations - TIPS	135,516	3,248	(88)	138,676
U.S. Treasury obligations - STRIPS	10,354	1,088	(32)	11,410
U.S. federal agency mortgage securities	523,514	8,596	(857)	531,253
U.S. federal agency debt	123,499	894	(1,064)	123,329
Corporate bonds	633,629	42,954	(2,700)	673,883
Municipal bonds	8,328	224	(13)	8,539
Collateralized mortgage obligations	119,761	2,917	(258)	122,420
Asset backed securities	82,812	696	(647)	82,861
International debt securities	191,800	17,850	(798)	208,852
Total bonds	<u>2,338,511</u>	<u>83,089</u>	<u>(8,175)</u>	<u>2,413,425</u>
Equity securities:				
Domestic equity securities	60,340	6,158	(1,273)	65,225
Russell 3000 pooled equity fund	<u>268,283</u>	<u>42,602</u>	<u>-</u>	<u>310,885</u>
Total equity securities	<u>328,623</u>	<u>48,760</u>	<u>(1,273)</u>	<u>376,110</u>
Other invested assets	<u>1,054</u>	<u>-</u>	<u>(213)</u>	<u>841</u>
Mortgage loans on real estate	<u>179</u>	<u>-</u>	<u>-</u>	<u>179</u>
Total investments	<u>\$ 2,668,367</u>	<u>\$ 131,849</u>	<u>\$ (9,661)</u>	<u>\$ 2,790,555</u>

Net investment income is comprised of the following for the year ended December 31, 2004 (dollars in thousands):

Interest income	\$ 121,943
Change in fair value	17,937
Net realized gains	<u>46,571</u>
Investment income	186,451
Less investment expense	<u>(13,171)</u>
Net investment income	<u>\$ 173,280</u>

Net realized gains and losses on sales of investments, which are included in net investment income, consist of the following for the year ended December 31, 2004 (dollars in thousands):

	Gains	Losses	Net
Bonds	\$ 59,140	\$ (21,576)	\$ 37,564
Equity securities	12,508	(6,343)	6,165
Other invested assets	<u>6,828</u>	<u>(3,986)</u>	<u>2,842</u>
Total	<u>\$ 78,476</u>	<u>\$ (31,905)</u>	<u>\$ 46,571</u>

Proceeds from the sales of investments in debt securities for the year ended December 31, 2004 were \$2,340.4 million.

Securities with an amortized cost of \$3.7 million at December 31, 2004 were on deposit with the Federal Reserve as required by the U.S. Department of Labor under the Longshoremen's and Harbor Workers' Compensation Act.

**Securities Lending**—In accordance with State investment policies, SAIF participates in securities lending transactions. The Oregon State Treasury has, through a Securities Lending Agreement, authorized State Street Bank and Trust Company ("State Street") to lend SAIF's securities to broker-dealers and banks pursuant to a form of loan agreement. Both SAIF and the borrowers maintained the right to terminate all securities lending transactions on demand. There have been no significant violations of the provisions of securities lending agreements.

During the year, State Street loaned SAIF's fixed income and equity securities and received as collateral U.S. dollar-denominated cash. Borrowers were required to deliver cash collateral for each loan equal to at least 102% of the fair value of the loaned security, or 105% in the case of international equity securities. SAIF did not impose any restrictions during the year on the amount of the loans State Street made on its behalf. SAIF was fully indemnified by State Street against losses due to borrower default, and there were no losses during the year from the failure of borrowers to return loaned securities.

State Street is authorized by the Securities Lending Agreement to invest cash collateral received for securities loans in the State Street Bank and Trust Company Oregon Short-Term Investment Fund (the "Fund"). The fair value of SAIF's position in this fund is not the same as the value of the Fund's shares, because unrealized gains and losses on the Fund's investments included in its fair value are not distributed to fund participants. At December 31, 2004, the Fund had an average weighted maturity of 398 days. On December 31, 2004, SAIF had no credit risk exposure to borrowers. The collateral held and the fair value including accrued income of the SAIF securities on loan at December 31, 2004 were \$800.1 million and \$783.9 million, respectively. For 2004, security lending income was \$8.9 million and security lending expense was \$7.9 million.

#### 4. RESERVE FOR LOSS AND LOSS ADJUSTMENT EXPENSES

SAIF has established a reserve for both reported and unreported insured events, which includes estimates of future payments of losses and related loss adjustment expenses. In estimating the reserve for loss and loss adjustment expenses, SAIF considers prior experience, industry information, currently recognized trends affecting data specific to SAIF and other factors relating to workers' compensation insurance underwritten by SAIF.

The following table provides a reconciliation of the beginning and ending reserve for loss and loss adjustment expenses for the year ended December 31, 2004 (dollars in thousands):

Gross reserve for loss and loss adjustment expenses—beginning of year	\$ 2,412,926
Less reinsurance recoverable—beginning of year	<u>(74,128)</u>
Net reserve for loss and loss adjustment expenses—beginning of year	<u>2,338,798</u>
Incurred losses:	
Provision for insured events of the current year	451,396
Provision for insured events of the prior year	<u>25,737</u>
Total incurred losses	<u>477,133</u>
Loss payments attributable to:	
Insured events of the current year	106,642
Insured events of the prior year	<u>163,196</u>
Total payments	<u>269,838</u>
Net reserve for loss and loss adjustment expenses—end of year	2,546,093
Plus reinsurance recoverable—end of year	<u>79,342</u>
Gross reserve for loss and loss adjustment expenses—end of year	<u>\$ 2,625,435</u>

The unfavorable prior year loss reserve development noted above was primarily the result of medical cost escalation.

Anticipated salvage and subrogation of \$22.6 million is included as a reduction of the reserve for losses at December 31, 2004.

## 5. REINSURANCE

In the ordinary course of business, SAIF cedes premiums for purposes of risk diversification and limiting maximum loss exposure from catastrophic events through contractual agreements with reinsurers. If such assuming reinsurers are unable to meet the obligations assumed under these reinsurance agreements, SAIF would be liable to pay the obligation. To minimize its exposure to significant losses from reinsurer insolvencies, SAIF evaluates the financial condition of its reinsurers and monitors concentration of credit risk.

SAIF maintains reinsurance protection providing limits of \$55 million excess of \$20 million per occurrence with a \$5 million maximum on any one life and a \$110 million aggregate limit. This reinsurance protection excludes coverage for nuclear, biological or chemical terrorist attacks. During 2004, SAIF had reinsurance protection for 90% of losses in excess of 10% of 2003 direct-earned premiums for acts of foreign terrorism through the Federal Terrorism Reinsurance Act.

The following amounts have been deducted in the accompanying financial statements as a result of reinsurance ceded for 2004 (dollars in thousands):

Reserve for loss and loss adjustment expenses	\$ 79,342
Premiums written and earned	2,643
Loss and loss adjustment expenses incurred	5,533

SAIF is authorized to write business on behalf of the Oregon Workers' Compensation Insurance Plan (the "Plan"), administered by the National Council on Compensation Insurance through the National Workers' Compensation Reinsurance Pool ("NWCRP"). The Plan provides a guaranteed source of workers' compensation insurance for employers unable to obtain coverage because of unstable financial condition, poor loss experience or the inherently dangerous nature of the work. SAIF cedes such business to the Plan. In addition, SAIF is also required to assume its share of premiums and losses from the Plan based on voluntary market share.

The following amounts are included in the accompanying financial statements as a result of participation in the Plan in 2004 (dollars in thousands):

Assumed:	
Reserve for loss and loss adjustment expenses	\$ 69,686
Unearned premiums	2,721
Premiums written	31,821
Premiums earned	31,642
Loss and loss adjustment expenses incurred	23,851
Ceded:	
Reserve for loss and loss adjustment expenses	\$ 88,279
Unearned premiums	3,457
Premiums written	29,692
Premiums earned	30,220
Loss and loss adjustment expenses incurred	24,724

## 6. LEASE COMMITMENTS

SAIF leases office space in several locations under noncancelable operating leases expiring during various years through 2010. Lease expense was \$579 thousand for the year ended December 31, 2004.

SAIF's future minimum lease payments under operating leases at December 31, 2004 are as follows (dollars in thousands):

2005	\$ 599
2006	532
2007	408
2008	422
2009	412
Thereafter	<u>420</u>
Total minimum payments	<u>\$2,793</u>

Certain rental commitments have renewal options extending through the year 2018. Some of these renewals are subject to adjustments in future periods. Total minimum lease payments have not been reduced by minimum sublease rentals of approximately \$1.1 million on leases due in the future under noncancelable subleases as of December 31, 2004.

## **7. RISK MANAGEMENT**

The State of Oregon administers property and casualty insurance programs covering State government agencies through its Insurance Fund. The Insurance Fund services claims for: direct physical loss or damage to State property; tort liability claims brought against the State, its officers, employees or agents; workers' compensation; and employees, elected officials and members of commissions and boards for honesty and faithful performance. The Insurance Fund is backed by a commercial excess property policy with limits of \$400 million and a blanket commercial excess bond with limits of \$10 million.

As a state agency, SAIF participates in the Insurance Fund. The cost of servicing insurance claims and payments is covered by charging an assessment to each State entity based on its share of services provided in a prior period. The total statewide assessment of each coverage is based on independent biennial actuarial forecasts and administrative expenses, less carryforward or equity in the Insurance Fund. Assessments for the year ended December 31, 2004 were \$242 thousand.

## **8. CONTINGENCIES**

SAIF has entered into structured settlements wherein SAIF has purchased annuities of which the claimant is payee but for which SAIF is contingently liable. The amount of the contingent liability is the amount of the liability due to the various claimants that has been offset by the purchase of the annuity. Contingent liabilities arising from these settlements were \$5.2 million at December 31, 2004.

During the ordinary course of business, SAIF becomes involved in litigation arising out of matters incident to the conduct of its insurance operations. SAIF is represented in these actions by the Attorney General of the State of Oregon. In the opinion of management, based upon information furnished by counsel, the ultimate disposition of these actions will not have a material adverse effect on SAIF's financial position or results of operations.

## **9. DEFERRED COMPENSATION PLAN**

A deferred compensation plan was authorized under Internal Revenue Code Section 457 and ORS 243.400 to 243.495. The plan is a benefit available to all SAIF employees wherein they may execute an individual agreement with SAIF to defer a portion of their current income until future years so as to shelter such funds from federal and state taxation until withdrawal. Participants cannot receive the funds until certain circumstances are met. Funds withheld from employees and remitted to the plan have been invested with various financial institutions and insurance companies. Plan assets are held in a custodial account or an annuity contract by the plan provider for the exclusive benefit of the participants or beneficiary. Participants' rights under the plan are equal to the fair market value of the deferred account for each participant.

## **10. RETIREMENT PLAN**

The majority of SAIF's employees participate in the Oregon Public Employees' Retirement System ("PERS"), a cost-sharing multiple-employer defined benefit pension plan. PERS is administered by the Public Employees Retirement Board under the guidelines of ORS Chapter 238. The PERS retirement allowance, payable monthly for life, may be selected from thirteen retirement benefit options. Options

include survivorship benefits and lump sum refunds. The basic benefit formula is 1.67% of a member's final average salary multiplied by the member's number of years of service. Benefits may also be calculated under either a money match or an annuity-plus-pension computation if a greater benefit results. PERS also provides death and disability benefits. A copy of the Oregon Public Employees' Retirement System annual financial report may be obtained from PERS, Fiscal Services, P.O. Box 11410 SW 68th Parkway, Tigard, Oregon 97223.

Beginning January 1, 2004, all covered employees are required by state statute to contribute 6.0% of their salary to the Individual Account Program (a defined contribution plan). Current law permits employers to pay employees' contributions to PERS, which SAIF has elected to do. Additionally, SAIF is required by statute to contribute 4.71% of each covered employee's salary to fund the PERS program. Rates are subject to change as a result of subsequent actuarial valuations.

SAIF employees hired after August 29, 2003 participate in the Oregon Public Service Retirement Plan ("OPSRP") after completing six months of service. OPSRP is a hybrid pension plan administered by the Public Employees' Retirement Board under the guidelines of ORS Chapter 238A with two components: the Pension Program (defined benefit) and the Individual Account Program (defined contribution). SAIF currently contributes 8.04% of each covered employee's salary to the Pension Program (defined benefit) and 6% to the Individual Account Program (defined contribution). Rates are subject to change as a result of subsequent actuarial valuations.

The system does not make separate measurements of assets and pension benefit obligation for individual employers. Therefore, the present value of accrued benefits, the amount of vested benefits, and the fair value and market value of the plan assets as of the most recent actuarial valuation date is not available.

In 2004, SAIF began participating along with State of Oregon agencies, in paying the debt service for the bonds issued in October 2003 used to reduce the unfunded PERS liability. The bonds are scheduled to mature in 25 years. Currently, the repayment rate is 6.71% of payroll each month. The payment rate is recalculated each state fiscal biennium. In 2004, SAIF paid \$2.1 million.

The amounts contributed by SAIF for the years ended December 31, 2004, 2003, and 2002 were \$6.8 million, \$6.7 million, and \$6.6 million, respectively. SAIF employer contributions for the years ended December 31, 2004, 2003, and 2002 were \$4.2 million, \$4.1 million, and \$4.1 million, respectively, which are equal to the required contributions for the year. Employee contributions paid by SAIF for the years ended December 31, 2004, 2003, and 2002 were \$2.6 million, \$2.6 million, and \$2.5 million, respectively. In accordance with GASB Statement No. 27, no pension liability was recorded at December 31, 2004.

## 11. SUBSEQUENT EVENT

In 2005, the Oregon legislature passed Senate Bill 386, which allows certain injured workers who are not able to return to work in a job that pays above a certain level to qualify for Permanent Total Disability ("PTD") benefits. Under the previous law, these workers could not gain PTD benefits if they were able to return to any form of work. The effective date of the change would be for claims granted PTD status after January 1, 2006, regardless of injury date. SAIF is evaluating the impact that Senate Bill 386 will have on its financial position, results of operations or cash flows.

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